

Lynnville City Council Meeting Minutes

December 9, 2024 – 5:30 p.m.

Lynnville City Hall

Mayor present: Mark Newberg

Council Members present: Bev Van Maanen, Bailey Tompkins & Terry Fraker.

Council Members Absent: Terry Needham & Tanis Comegys

Guests: Faye Brand, Nick Arthur, Jim Clingman, Mark Van Wyk & Rahn Savage

MEETING AGENDA: Agenda was amended to add Diamond Trail Golf Club Liquor License Renewal, City Attorney, IRUA Water increase & Dog License. Tompkins made motion to approve the amended agenda, seconded by Van Maanen. All ayes, motion carried.

MINUTES OF PRIOR MEETING: A motion was made by Tompkins and seconded by Fraker to approve the November 24 meeting minutes. All ayes, Motion carried.

OLD BUSINESS: Clerk presented 4 different price quotes for community center chairs. Theisens \$25.19 ea, Uline: \$39 ea, Webstaurant: \$24.99 ea & Lifetime: \$38.39 ea. Tompkins made motion to order 60 chairs and 2 tables from Theisens, seconded by Van Maanen, all ayes, motion carried.

NEW BUSINESS: LIBRARY: Clingman reported that librarian Mark Lageveen has submitted his resignation as of the end of this year. Board is reviewing options for his replacement. Christmas festivities are planned for December 14th and a 2025 budget was submitted. Current librarian director has cut his hours down considerably from previous librarian director, budget requested that city funding be increased by 3% and that library wages increase. Tompkins made motion to approve the budget, seconded by Van Maanen, all ayes, motion carried.

FIRE DEPT: Chief Van Wyk addressed the council with the departments yearly report. Bunker gear was updated with fundraiser funds, currently have 17 members. Made council aware of rusty screws causing roof issues. Council stated to have a local contractor look at the roof.

RESOLUTION 12924: Van Maanen made motion to approve resolution 12924, renewing Diamond Trail Golf Club's Liquor License, seconded by Fraker, all ayes, motion carried.

CITY ATTORNEY: Attorney Dustin Hite has accepted a district court position beginning January 1, 2025, so he will be terminating his attorney contract with the city. Hite recommended Nicole Steedom, a partner in the Heslinga Law Firm that has the same work values and ethic as himself as his replacement. Tompkins made motion to approve Steedom as the new city attorney, seconded by Fraker, all ayes, motion carried.

IRUA water increase: Due to IRUA's rate increase, Fraker made motion to increase the water rates 5% effective with February's billing, seconded by Tompkins, all ayes, motion carried. Ordinance will need to be updated.

DOG LICENSE: Clerk stated that dog tags have increased and due to the amount of dogs licensed, the city was losing money. Estimated that only ½ of the dogs within city limits are licensed. Council members have heard complaints about aggressive acting dogs while residents have been taking walks, therefore to protect the city, licensing dogs is crucial. Fraker made motion to increase the dog license to \$10 per dog, seconded by Van Maanen. Ordinances will also be reviewed for changes regarding municipal fractions if animals are not licensed.

MAINTENANCE: N. Arthur’s stated water and lagoons are in compliance. The sander needs a spinner bracket replaced. Hopefully will be in this week. Truck engine light and thermostat need repaired/replaced. Lights on the snowplow need to be replaced, have found LED light kit for \$800.00. Might be time to start thinking about upgrading to new equipment? Arthur asked what council had in mind for a secondary plan in case the truck breaks down during a snow storm? Council advised to reach out to other’s in the area who do snow removal. Arthur also stated that new Christmas lights and decorations will be needed before next year.

FEMA UPDATE: Clerk Arthur updated the council from a meeting that was held with the FEMA representative, EMA representative, N Arthur and Clerk. All the required paperwork, quotes, and invoices for work already completed has been submitted to FEMA representative for the 4 remaining projects.

PUBLIC INPUT: None

CLOSED SESSION: Van Maanen made motion to go into closed session at 6:33 p.m. seconded by Tompkins, all ayes, motion carried. Tompkins made motion to come out of closed session and continue with regular session at 6:59p.m., seconded by Van Maanen.

Fraker made motion to increase Nick Arthur’s wages by 6%, increase health stipend to \$750 per month and allow a \$250 clothing allowance per year, seconded by Tompkins, all ayes, motion carried. Fraker made motion to increase Clerk Arthur’s wages to \$1650.00 per month, seconded by Tompkins, all ayes, motion carried. Fraker made motion to increase the janitor’s wages by 6%, seconded by Tompkins, all ayes motion carried. Tompkins made motion to increase the mayor and council wage by \$100%: council pay from \$10 to \$20 per meeting and mayor from \$400 to \$800 per year, seconded by Van Maanen, all ayes, motion carried. Employee handbook review was tabled until a later date.

MONTHLY CITY AND PAYROLL CLAIMS: Van Maanen questioned if the Pour Boy Bill included what EWI owed the city, Clerk will check on it and if so, will bill EWI for the amount owed. Motion was made by Fraker and seconded by Van Maanen to pay the following claims. Motion carried.

Payroll	Wages	8243.15
Alliant	Utilities	1647.46
Badger Meter	Services	23.52
Commercial Card Services	Services	1032.39
Hometown Press	Publishing	352.50
Ia. Dept of Revenue	Water Excise tax	325.58
Ia. Dept of Revenue	Sewer & Garbage Tax	657.40
Iowa Reg. Utilities Assc.	Services	1880.00

IPERS	Wages	1518.58
IRS	Wages	2461.69
John Deere Financial	Supplies	266.92
Key Coop	Supplies	170.24
Keystone/Microbac Lab	Services	97.50
Kruseman Implement	Services	869.42
Lynnville Telephone Co.	Telecomm Charges	146.53
Midwest Sanitation and Recycling	Services	3650.44
Pat Norman	Services	58.00
Pour Boy Construction	Services	5048.50
Ratliff & Blake Insurance	Services	1855.00
Terpstra Plumbing, Heating & Elec	Supplies	5386.77
VanderWilt Repair	Services	30.00
VMT	Supplies	29.30
Rita Carlson	Library	80.00
Forbes	Library contract	165.06

Receipts -Nov 24		Disbursements
General Fund	9350.75	9389.80
Hotel/Motel	347.24	0.00
Garbage	4111.76	3547.71
Library	0	2411.56
LOST	3374.89	0.00
Road Use	3230.28	5711.57
Water	6602.60	4613.63
Sewer Utility	6308.00	2690.04

Fraker made motion to adjourn the meeting at 7:05 p.m., seconded by Tompkins, all ayes, Motion Carried.

Approved/Date _____ Mayor

Approved/Date _____ Clerk