

Lynnville City Council Meeting Minutes

September 13, 2021 – 5:30 p.m.

Lynnville City Hall

Mayor present: Roy James

Council Members present: Mark Newberg, Terry Fraker Bev Van Maanen. Hugh Carney and Kevin Arment

Council Members Absent: None

Guests: Derek Gates, Rhonda Guy, Randy Van Kooten and Kenny Roethler

MEETING AGENDA: The agenda was amended to add Rhonda Guy with Professional Management Operations. Van Maanen made motion to approve the amended meeting agenda, seconded by Arment, All ayes, Motion carried.

MINUTES OF PRIOR MEETING: A motion was made by Newberg and seconded by Van Maanen to approve the August 2021, meeting minutes. All ayes, Motion carried.

Kenny Roethler of Garden and Associates gave a presentation about the two options for Utility Mapping. Electronic mapping requires a \$500 fee per year and includes one username and licensing for the cloud based software. Static mapping utilizes the same information but is in a book form. Electronic mapping could always be added at a later date if the static mapping does not fit the town's needs. Both types of mapping were similar in cost of \$8500.00 and would show all manholes, sewer and utility lines, curb stops, valves and hydrants. Arment made a motion to proceed with the static mapping and 2 books being made, seconded by Newberg, all ayes, motion carried.

OLD BUSINESS: Clerk stated election papers are due on September 16 at 5:00 p.m. To date only 2 candidates have taken out paperwork.

NEW BUSINESS: Rhonda Guy gave an update on the water/sewer testing. DMACC has reopened testing in person and will work with N. Arthur to get the tests completed by fall. She stated the DNR requires a backup and she is willing to be a back up if council would like her to be.

RESOLUTION 091321: Arment made motion to approve Resolution 091321 approving the Annual Urban Renewal Report for Fiscal Year 2020-2021, seconded by Carney, all ayes, motion carried.

RESOLUTION 091321-2: Arment made motion to approve Resolution 091321-2 approving the Street Financial Report, seconded by Van Maanen, all ayes, Motion Carried.

RESOLUTION 091321-3: Fraker made motion to approve Resolution 091321-3 approving Smokin J's BBQ Liquor License Renewal, seconded by Newberg, 4 ayes, Arment abstained, motion carried.

ANNEXATION: Randy Van Kooten inquired if the city would annex Parcel F of his property into city limits. He stated that he has sold 2 of his lots and the buyer is interested in purchasing Parcel F of his property to build a home on. Van Kooten shared his plans of building the driveway and that the property owners would be responsible for any maintenance of it. Clerk stated that before any annexation takes proper procedures would need to be followed. Newberg made motion to approve process to proceed forward with the annexation, seconded by Carney, all ayes, motion carried.

BUILDING PERMIT: Bev Altemeier had submitted a building permit for a 12 x 12 portable shed for her property. No action taken since the building is portable and a permit is not needed.

TRICK OR TREAT: Trick or Treat Night will be Saturday October 30 from 5p.m. to 7p.m. The Fire Department will also be hosting the Pumpkin Roll and a soup supper.

MAINTENANCE REPORT: Clerk Arthur stated that the new Badger meter software and tablet for the water reads has been installed and training was held. Mayor James stated that he had a bid to raise a sidewalk but after further inspection, feels it would be better to dig the old sidewalk out and replace it to avoid future damage that the void would cause. Council agreed. Mayor and Council would like to thank Bill Sparks for cleaning up his property. Council discussed other properties that are in code violation. Letters will be sent and fines enforced if no response from the home owners.

MONTHLY CITY AND PAYROLL CLAIMS :

Motion was made by Newberg and seconded by Fraker, to pay the following claims. Motion carried.

Payroll	Wages	7220.88
Alliant	Electric and Gas	1568.41
Badger Meter	License fee	900.00
Barb Hoogeveen	Mileage Reimbursement	37.52
Blake Rozendaal	Web Site	25.00
C&T Mowing	Services	660.00
Caldwell, Brierly & Chalupa	Legal Services	332.00
ClerkBooks	Support	1500.00
Commercial Card Services	Services	1632.76
Continental Research Corp	Supplies	194.02
First State Insurance	Insurance	550.00
Forbes Office Solutions	Copier Contract	124.01
Hometown Press	Publishing	83.86
Iowa Reg. Utilities Assoc.	Services	2385.96
IPERS	Aug Wages	1052.18

IRS	Aug Wages	1630.89
John Deere Financial	Supplies	172.44
Key Coop	Supplies	194.94
Keystone	Services	12.50
Kruseman Fertilizer Co	Supplies	120.00
LeAnn Jansen	Books	27.50
Lynnville Telephone Co.	Telecomm Charges	148.91
Metering & Technology	Supplies	13800.00
Midwest Sanitation and Recycling	Services	3182.40
Overdrive	Fee	368.22
Professional Op. Mgmt:Rhonda Guy	Services	1040.00
Sully Telephone Association	Computer	1024.31
Sully Plumbing & Heating	Supplies	28.97
Zip In	Supplies	283.71

Receipts – August 2021

General Fund	2588.68
American Rescue Plan	29283.15
Hotel/Motel Tax	861.07
LOST	3307.59
Library	15125.00
Road Use	2504.04
Water Utility	5471.45
Sewer Utility	12461.00
Garbage Utility	3243.60

Van Maanen made motion to adjourn the meeting at 6:53 p.m., seconded by Fraker, all ayes, motion carried.

Approved/Date _____ Mayor

Approved/Date _____ Clerk